

**COMMISSIONERS**  
Krzysztof Wasowicz  
Michael Porfirio  
Mary Jane Mannella



7000 S. Archer Road  
Justice, Illinois 60458-1196  
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Minutes of  
June 27, 2019

The Commission met in session at the West Suburban Water Commission 7000 S. Archer Road, Justice, IL

Commissioner Krzysztof Wasowicz called the meeting to order at 9:36 AM

Krzysztof Wasowicz	Commission Chairman
Michael Porfirio	Commission Treasurer
Mary Jane Mannella	Commissioner
Jerry Strazzante	Commission Director
Gary Perlman	Commission Attorney
John Hoefflerle	Hoefflerle Butler Engineering
Colleen Kelly	Commission Water Operator
Penny R. Mulcahy	Recording Secretary/Clerk

### PUBLIC COMMENT

Motion by: Wasowicz to open the floor for public comment

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

No Comments

Motion by: Wasowicz to close the floor for public comment

Second by: Porfirio

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

### MINUTES

Motion by: Wasowicz that the Minutes of the Regular Meeting May 24, 2019 be approved as written

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

Motion by: Wasowicz to Release the Executive Session Minutes of August 23, 2018, September 27, 2018, and October 18, 2018 for Public Examination

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

## ENGINEERING

- Update on the Willow Springs Water Main Project

John Hoefflerle report ed the project is going smoothly. West Ravine from Cedar to High St is complete chlorinating and pressure testing will be done after the holiday.

1) Letter read dated from Alyssa Huff, Hoefflerle-Butler Engineering to the Board of Commissioners

Re: 2018 Water Improvements  
Payment 1

Motion by: Wasowicz to approve Payment 1 to Airy's Inc for the Willow Springs Water Replacement Project for the amount of \$112,522.04

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

2) IGA

INTERGOVERNMENTAL AGREEMENT BETWEEN THE WEST SUBURBAN COMMISSION AND THE VILLAGE OF WILLOW SPRINGS

Motion by: Wasowicz to approve the IGA between the West Suburban Water Commission and the Village of Willow Springs to repair the sanitary sewer on Nolton Avenue and Ravine Street in conjunction with the Commission's Water Main Replacement Project

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

## FINANCIAL

3) Invoices paid from May 25, 2019 to June 19, 2019

File: Invoices Paid

4) Cash in Banks All Accounts May 2019

File: Cash in Bank

5) May 2019 Budget Comparison

File: 2019 Budget Comparison

## EXECUTIVE DIRECTOR'S REPORT

6) Proposal from DeVries Roofing Co., Inc to the Commission

Director Strazzante stated he will be getting two (2) more estimates to recoat the roof, he will present at the next Board meeting

Commissioner Wasowicz questioned how the remodeling in the front office is going. Director Strazzante reported he is waiting to hear from Eric Simms to determine how the cables could be moved for the server and the computers

Motion by: \_\_\_\_\_ to accept the proposal from DeVries Roofing for the amount of \$4,850.00

Motion was tabled

#### OPERATOR'S REPORT

Colleen Kelly reported it was determined that the float house would not be a good place for the antenna, the antenna would not be high enough. They will use a telephone pole, the cost is unknown at this time but should not be substantial

The CCR is complete Colleen thanked both Commissioners for putting the report in their Villages Newsletters

The next step for the tollway project is Buckeye they handle the oil pipelines. The tollway will not be do anything in Sterling Estates

#### LEGAL

- No Report

#### CUSTOMER / COMMUNITY MATTERS

7) Letter read dated May 25, 2019 from The Willow Fest 2019 Committee to the Commission

Re: Donation

Motion by: Porfirio to be a Platinum Sponsor for \$1,000.00 to Willow Fest 2019

Second by: Wasowicz

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

8) Letter read dated May 2019 from the Justice Chamber of Commerce to the Commission

Re: Donation

Motion by: Mannella to make a donation for the amount of \$100.00 to the Justice Chamber of Commerce Annual Rib Fest

Second by: Wasowicz

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

9) Letter read dated June 15, 2019 from the Willow Springs Lions Club to the Commission

Re: Donation

Motion by: Mannella to make a donation for the amount of \$100.00 to Willow Springs Lions Club for a full page ad in their 65<sup>th</sup> Anniversary Directory

Second by: Wasowicz

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

10) E-mail read dated June 20, 2019 from Raied Abusafa to Colleen Kelly

Re: Account Adjustment

Discussion was held, the Board decided to adjust the bill

Motion by: Porfirio to adjust ½ of the original bill and waive penalties

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

File: Customer Account

#### PERSONNEL MATTERS

- No Discussion

#### OLD BUSINESS

Commissioner Wasowicz requested an update on the Willow Springs Pump Station. Since Hancock Engineering was the Commission's engineer at the time John Hoefflerle will contact them for any of the plans they may have for the Pump Station Project. Commissioner Wasowicz stated this project must move forward. Hoefflerle Engineering will report to the Board their findings at the August Board Meeting. Commissioner Wasowicz also would like Hoefflerle Engineering to start working on the Cronin Avenue water main replacement

#### NEW BUSINESS

Motion by: Mannella to make a donation of \$1,000.00 to the Justice Car Show

Second by: Porfirio

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

Motion by: Wasowicz that invoices be ratified for payment and all Correspondence and Documents received by and / or presented to the Commission for this meeting be received, accepted and filed as noted

Second by: Mannella

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

#### CLOSED SESSION

- No Closed Session

Motion by: Wasowicz that the Commission adjourns the Meeting of June 27, 2019

Second by: Porfirio

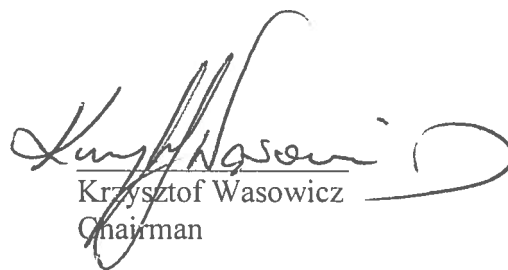
Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

Motion by: Wasowicz that Commission adjourns the Meeting of June 27, 2019

Second by: Porfirio

Roll Call Vote: Ayes: Wasowicz, Porfirio, and Mannella

The Meeting of June 27, 2019 ended at 10:05 AM



Krzysztof Wasowicz  
Chairman

Prepared by:

Penny Mulcahy  
Recording Secretary